

1 THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL  
2 ARIZONA STATE ORGNAIZATION

3  
4 **Bylaws**

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7 **Article I: NAME**

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9 **Section A.** The name of this state organization shall be Arizona State Organization of the Delta  
10 Kappa Gamma Society International, hereafter known as Arizona State Organization.  
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12 **Section B.** Each chapter in the Arizona State Organization shall be designated by a Greek letter  
13 or a combination of Greek letters as assigned by the state organization.  
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16 **Article II: OBJECTIVES**

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18 **Section A.** The objectives of Arizona State Organization shall be  
19 1. to promote the Purposes, the Mission Statement, and the Vision Statement of the  
20 Delta Kappa Gamma Society International as stated in the *CONSTITUTION*, Article II;  
21 2. to act as a liaison between the chapter and the international organization;  
22 3. to organize Delta Kappa Gamma chapters within the state; and  
23 4. to provide leadership training for state and chapter leaders.  
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26 **Article III: MEMBERSHIP**

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28 **Section A. Membership**  
29 1. Membership in the Delta Kappa Gamma Society International shall be by invitation.  
30 At the time she joins the Society, a member becomes a member of the International  
31 Society, a state organization and a chapter.  
32 2. An individual becomes a member of the Society when she pays her dues.  
33 3. Membership in Arizona State Organization shall be composed of active, reserve and  
34 collegiate members of chapters and honorary members of the chapters and the  
35 state. All membership is in accordance with the *CONSTITUTION*, Article III.  
36

37 **Section B. Classification**  
38 1. An active member shall be a woman who is or has been employed as a professional  
39 educator at the time of her election. An active member shall participate in the  
40 activities of the Society.  
41 2. Reserve membership shall be granted only to a member who is unable to participate  
42 fully in the activities of the chapter because of medical disability, geographic  
43 location, and/or no technological connection/skill.  
44 a. Reserve status shall be granted by a majority vote of the chapter.  
45 b. A reserve member, so requesting, shall be restored to active membership.  
46

- 49 3. A chapter or state organization honorary member shall be a woman not eligible for  
50 active membership who has rendered notable service to education or to women and  
51 is elected to honorary membership in recognition of such service.  
52 4. Collegiate members shall be undergraduate or graduate students who meet the  
53 following criteria:  
54 a. Bachelor student collegiate members shall  
55 1) be enrolled in an institution offering coursework leading to a career in  
56 education;  
57 2) have the intent to continue academically and professionally  
58 in the field of education; and  
59 3) be enrolled within the last two years of their bachelor's education degree.  
60 b. Graduate/Masters/Doctoral student collegiate members shall  
61 1) have Graduate/Masters/Doctoral standing in an institution offering  
62 coursework in the field of education; and  
63 2) have the intent to continue academically and professionally in the field of  
64 education.  
65 c. When a collegiate member starts her career as a paid educator, she will pay  
66 active member dues and become an active member. If a collegiate member does  
67 not pursue a career as an educator, her membership will expire upon graduation  
68 or withdrawal from the education degree program.  
69

70 **Section C. Election**

- 71 1. A candidate for active, honorary, or collegiate membership shall be selected by the  
72 method established by the chapter rules.  
73 2. A candidate for state honorary membership shall be recommended by the State  
74 Membership Committee and elected by ballot of the State Executive Board. A  
75 four-fifths (4/5) vote of approval is required.  
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77 **Section D. Transfer**

78 A member in good standing may transfer from one chapter to another upon  
79 notification to Society Headquarters.  
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81 **Section E. Termination of Membership**

82 Membership in the Society is terminated for non-payment of dues and fees,  
83 resignation, or death.  
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85 **Section F. Reinstatement**

86 A former member shall be reinstated to membership by the chapter receiving the  
87 request.  
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90 **Article IV: FINANCE**

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92 **Section A. Annual Dues and Fees**

- 93 1. The membership year is July 1 - June 30. A member shall pay annual dues and fees  
94 no later than June 30 for the following fiscal year.  
95  
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- 97 2. Annual dues shall be paid by active and reserve members. If a chapter provides the  
98 International dues for a member, the state executive committee may waive the  
99 state dues upon written request.
- 100 3. The International portion of dues shall be sent between July 1 and September 30
- 101 4. A member who fails to complete payment of International dues shall be dropped as  
102 of October 1.
- 103 5. Each active and reserve member shall pay a state scholarship fee annually.
- 104 6. New members shall become members when dues are paid. New members who join  
105 between July 1 and December 31 shall pay full international, state and chapter dues  
106 for the current fiscal year. New members who join between January 1 and March 31  
107 shall pay half international and half state dues. New members joining between April 1  
108 and June 30 shall pay full international, state, and chapter dues for the ensuing year.  
109 Reinstated members shall pay full international and state annual dues whenever  
110 reinstated. Chapter dues may be pro-rated as the chapter determines.
- 111 7. Immediately thereafter, the state organization portion of the dues and fees shall be  
112 sent to the state organization treasurer and the international portion to the  
113 International Headquarters.  
114

115 **Section B. Funds**

- 116 1. Arizona State Organization shall maintain a Permanent Fund, an Available Fund, an  
117 Available Fund Reserve, and a Scholarship Fund.
- 118 2. Each state organization which does not have a headquarters building should  
119 maintain an Available Fund Reserve which is no less than one year's operating  
120 expenses.
- 121 a. The state organization without a headquarters building shall set aside up to  
122 twenty percent (20%) of their state organization dues until the total of the  
123 Available Fund Reserve equals one year's operating expenses at which time the  
124 state organization executive board may reduce or discontinue further allocations.
- 125 b. The Available Fund Reserve may be used at the discretion of the state  
126 organization executive board.
- 127 3. The principal of the state organization Permanent Funds shall be used for the  
128 following:
- 129 a. purchasing induction paraphernalia;
- 130 b. purchasing articles and equipment of a permanent nature;
- 131 c. technology-related upgrades and licenses for computer software; and
- 132 d. renting office space.
- 133 4. Each Endowment Scholarship Fund shall be invested separately as an individual  
134 restricted fund. Endowment Scholarship Funds may be established in the name of a  
135 member.  
136

137 **Section C. Financial Accounting**

- 138 1. **Fiscal year**  
139 The fiscal year of the state organization shall be July 1 – June 30 inclusive.
- 140 2. **Budget**  
141 The Finance Committee shall submit a proposed budget annually for adoption by the  
142 State Executive Board.

- 145           **3. Financial Review**
- 146           The financial records of the state shall be submitted annually to an external certified
- 147           public accountant. The Statement of Financial Position shall be reviewed and adopted
- 148           by the State Executive Board and placed in the Arizona State Organization files.
- 149           **4. Disbursement of Funds**
- 150           The state treasurer shall pay all bills upon presentation of an official voucher,
- 151           including an itemized statement, which carries the written approval of the state
- 152           president.

**Article V: ORGANIZATION**

- 157   **Section A. Chapters**
- 158           1. Each chapter shall conduct its business in a manner consistent with the
- 159           *CONSTITUTION and International Standing Rules* and the Arizona State Organization
- 160           Bylaws and Standing Rules.
- 161           2. Each chapter shall have chapter rules which are consistent with the *CONSTITUTION*
- 162           and *International Standing Rules*.
- 163           3. The chapter officers, except the treasurer, shall be elected in even-numbered years
- 164           by a majority vote.
- 165                 a. The term of each elected officer shall be two years. No officer, except the
- 166                 treasurer, may serve in the same office for longer than two terms in
- 167                 succession.
- 168                 b. The treasurer shall be selected by the Chapter Executive Board each
- 169                 biennium.
- 170           4. The chapter president shall represent the chapter as a voting member of the State
- 171           Executive Board.

- 174   **Section B. New Chapters**
- 175           1. The State Executive Board shall determine chapter areas and approve the organizing
- 176           of a new chapter.
- 177           2. Rules governing the installation of a new chapter shall be adopted by the State
- 178           Executive Board. The State President and the State Membership and Expansion
- 179           Committee Chairman are responsible for seeing that all requirements for securing a
- 180           new chapter charter have been fulfilled in accordance with the *CONSTITUTION* and
- 181           *International Standing Rules*.

- 183   **Section C. Areas**
- 184           Areas for the purpose of rendering better service to the membership and for
- 185           providing area representation on various committees shall be defined by the State
- 186           Executive Board. (SR C. Organization, 1.)

- 188   **Section D. Units**
- 189           Units for the purpose of equalizing the responsibilities for state conventions shall
- 190           be defined by the State Executive Board. (SR C. Organization, 2.)

- 193 **Section E. Coordinating Councils (Optional)**  
194 1. Coordinating Councils may be organized in counties and/or cities where several  
195 chapters exist.  
196 2. The Coordinating Council shall meet to plan activities to benefit members in  
197 accordance with the *International Standing Rules 5.11-5. 14*.  
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200 **Article VI: OFFICERS AND RELATED PERSONNEL**  
201

- 202 **Section A. State Officers**  
203 1. The state officers, all of whom must be members of the Society, shall be a president,  
204 a first vice-president, a second vice-president, a recording secretary, a corresponding  
205 secretary (all elected) and a treasurer (selected by the State Executive Board).  
206 2. Each elected officer shall have served on the State Executive Board as a voting  
207 chapter president.  
208

- 209 **Section B. Related Personnel**  
210 The parliamentarian, editor, and other personnel shall be approved by the State  
211 Executive Board upon the recommendation of the State President. It is desired  
212 that the appointed parliamentarian be a member.  
213

- 214 **Section C. Duties**  
215 These officers and related personnel shall perform the duties as prescribed in the  
216 *CONSTITUTION*, Article VI, and as authorized by Arizona State Organization Bylaws  
217 and Standing Rules.  
218

- 219 **Section D. Election and Term of Office**  
220 1. Officers shall have a term of two (2) years, unless otherwise specified, or until a  
221 successor has been named.  
222 2. No officer, except the treasurer, may serve in the same office longer than two  
223 terms in succession.  
224 3. Election shall be by ballot and a majority of votes cast. If there is but one nominee  
225 for an office, the election may be by voice vote. The Nominating Committee shall  
226 prepare the ballots and conduct the election.  
227 4. All officers shall take office on July 1, following their election.  
228 5. The state organization officers, except the treasurer, shall be elected by the  
229 members of the state organization in odd numbered years.  
230

- 231 **Section E. Vacancies**  
232 1. When a vacancy occurs in the office of president, the vice-presidents, in order, shall  
233 become president.  
234 2. When a vacancy occurs in other elective or selective positions, the president shall  
235 name a successor with the approval of the State Executive Committee.  
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241 **Article VII: BOARDS**

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243 **Section A. State Executive Board**

- 244 1. The members of the State Executive Board shall be the officers, the chapter  
245 presidents, and the past state presidents. The treasurer will serve as an ex-officio  
246 member, without vote if under remunerative contract for her services. The  
247 parliamentarian and the editor of *The Arizona Sahuaro* shall be ex-officio members  
248 without vote.
- 249 2. State Executive Board duties shall be to
- 250 a. recommend policies and procedures for consideration by the members at
  - 251 the state convention;
  - 252 b. examine, modify, if necessary, and adopt the state budget;
  - 253 c. select the treasurer, editor, and such other personnel as may be needed and
  - 254 prescribe their duties;
  - 255 d. approve dates and sites of state meetings;
  - 256 e. approve organization of new chapters;
  - 257 f. define the boundaries of geographic divisions within the state as needed;
  - 258 g. vote on state honorary members;
  - 259 h. act in the interim between conventions upon matters requiring an immediate
  - 260 decision;
  - 261 i. adopt the annual Statement of Financial Position; and
  - 262 j. approve criteria, number, and amount of scholarships upon recommendation
  - 263 of the Arizona State Organization Treasurer and the Scholarship Committee at
  - 264 the Fall Workshop.
- 265 3. Meetings of the State Executive Board shall be held at least once each year.  
266 Special meetings may be called by the president with a minimum of thirty (30)  
267 days' notice.
- 268 a. The presence of the majority of the voting members of the Board constitutes
  - 269 a quorum at meetings. There shall be no voting by proxy.
  - 270 b. A chapter president unable to attend the State Executive Board meeting may
  - 271 appoint an official representative who shall have full privileges of participation.
  - 272 c. All members being notified, matters requiring immediate Executive Board
  - 273 action may be voted upon by mail (postal or electronic) that provides valid
  - 274 documentation of each Board member's vote. A majority vote of Board members
  - 275 shall be required for action.
  - 276 d. Ratification of all voting by mail (postal or electronic) must be made at the
  - 277 next face-to-face meeting of the Board.

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279 **Section B. Chapter Executive Board**

280 Chapter Executive Boards shall function in accordance with the *CONSTITUTION*  
281 Article VII, Section C.

282  
283 **Section C. State Executive Committee**

284 The State Executive Committee is composed of the elected officers. The state  
285 president may invite other members to attend an Executive Committee meeting,  
286 without vote, when their contribution is considered to be advantageous.

- 289 1. The State Executive Committee will meet at least two (2) times annually in person  
 290 or virtually.  
 291 2. Extra meetings may be called if determined necessary by the president and/or  
 292 requested by officer(s).  
 293 3. The state president or her replacement will call the meetings.  
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296 **Article VIII: COMMITTEES**  
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298 **Section A. Committee Structure**

299 **1. Standing Committees**

300 **a. Society Business**

- 301 Communications and Marketing\*  
 302 Finance\*  
 303 Leadership Development  
 304 Membership and Expansion\* for Chapter Development and Renewal  
 305 Necrology\*  
 306 Nominating  
 307 Rules  
 308 State Archives

309 **b. Society Mission and Purposes**

- 310 Achievement Award  
 311 Arts  
 312 Educational Excellence\*  
 313 Latin American  
 314 Legislative  
 315 Life Experience Seminar  
 316 Scholarship\*  
 317 World Fellowship\*  
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319 \* The asterisks indicate that state organizations and chapters are responsible to  
 320 International for the work of these committees. State and chapters have autonomy  
 321 in establishing as few or as many committees as they may deem necessary.

322 **2. Elected Committees**

- 323 a. The composition and responsibilities of elected committees shall be  
 324 specified in the committee description.  
 325 b. The State Nominating Committee shall be elected by members convened at a  
 326 state convention.

327 **3. Appointed Committees**

- 328 a. The president shall designate the chairman and composition of each approved  
 329 committee unless otherwise specified in the committee description.  
 330 b. Except for the Nominating and Achievement Award Committees, the President  
 331 shall serve as ex officio, without vote, on all committees.  
 332 c. Over all responsibilities of each committee shall be given in the committee  
 333 description. Detailed duties shall be specified in the State Committee  
 334 Procedures Manual.  
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 336

- 337 d. Any committee project to be considered an official state project shall be  
338 approved by the State Executive Board.
- 339 4. **Special Committees**
- 340a. a. Special committees (e.g. ad hoc, task force) may be appointed by the president  
341 at any time with the written authorization of the State Executive Board. The  
342 Historical Data Committee shall be mandated. (SR Section G. Special  
343 Committees, Historical Data)
- 344 b. After submitting the final report to the body that authorized it, the committee  
345 shall be dissolved by that body.
- 346 5. **General Responsibilities**
- 347 a. Committee matters requiring immediate action may be voted upon by mail  
348 (postal or electronic) provided all members of the committee are notified. Valid  
349 documentation of each responding vote must be provided.
- 350 b. Ratification of all voting by mail (postal or electronic) must be made at the  
351 next face-to-face meeting of the committee.
- 352 c. Reports requested from state organizations and chapters shall be submitted in  
353 the format specified by Society Headquarters.
- 354

355 **Section B. Society Business**

356 **1. Communications/Marketing (appointed)**

- 357 a. The committee shall include the state editor and the state webmaster.
- 358 b. The committee shall provide support to the chapters and members in  
359 communicating effectively with all levels of the Society, assist the state editor,  
360 maintain the state website, encourage members to write articles for the state  
361 and international publications, and suggest ways to market and promote the  
362 Society.

363 **2. Membership and Expansion (appointed)**

- 364 a. The committee shall be chaired by the state second vice-president and include  
365 a past state president and the membership and necrology committee  
366 chairman.
- 367 b. The committee shall study and make recommendations related to  
368 membership issues and challenges.
- 369 c. The committee shall plan and implement training for chapter membership  
370 chairmen.
- 371 d. The committee shall be responsible for new chapter expansion and the  
372 development and renewal of existing chapters in Arizona State Organization.

373 **3. Finance (appointed)**

- 374 a. Each area as defined in the State Standing Rules shall be represented on the  
375 committee. The state treasurer and the state president shall serve as ex officio  
376 members without vote. (SR Section C, Organization, 1.)
- 377 b. The committee shall be responsible for the supervision of the financial affairs  
378 of Arizona State Organization including preparing of the budget for adoption  
379 by the State Executive Board and presenting the annual Statement of  
380 Financial Position

381 **4. Leadership Development (appointed)**

- 382 a. The committee shall consist of the immediate past state president and five  
383 (5) members.
- 384



- 385 b. The committee shall plan and implement leadership training and development  
386 for chapter presidents and parliamentarians.  
387 c. The committee may be responsible for promoting the leadership potential of  
388 all state members.

389 **5. Necrology (appointed)**

- 390 a. The committee shall consist of five (5) members, one representing each area  
391 b. The purpose of this committee is to assist the Arizona State Organization  
392 Editor with “White Roses” name(s) for publication in *The Arizona Sahuaro*  
393 and to plan the Memorial Service for state conventions.  
394 c. In honor of a deceased past state president or current state officer, a  
395 memorial from Arizona State Organization of a red rose at services and a  
396 donation to a Delta Kappa Gamma fund will be given. The fund and the  
397 amount will be determined by the State Executive Committee.

398 **6. Nominating (elected)**

- 399 a. The committee shall have the immediate past state president as chairman  
400 and five (5) members who are elected at the state convention. These  
401 members shall represent the five (5) areas of the state as defined in the State  
402 Standing Rules. (SR Section F. Standing Committees, 1.c)  
403 b. The committee shall  
404 1) solicit nominations for the state office positions to be filled;  
405 2) review the qualifications of all candidates;  
406 3) submit at least one name for each elective position;  
407 4) publish names of the nominees and their qualifications for election  
408 (odd-numbered years) in *The Arizona Sahuaro* prior to the state  
409 convention;  
410 5) present the slate at the state convention in odd-numbered years;  
411 6) submit the report to the convention, but additional nominations may  
412 be made from the floor with the consent of the qualified nominee;  
413 7) hold an election and a majority of votes cast elects, and if there is but  
414 one nominee for an office the election may be by voice vote; and  
415 8) prepare the ballots and conduct the election.

416 **7. Rules (mandated)**

- 417 a. The committee shall consist of the five (5) immediate past state presidents  
418 who are able to serve. No member shall serve as chairman more than one  
419 biennium. The chairmanship shall continue in chronological order so that  
420 each past state president serves as chairman once.  
421 b. The Rules Committee shall receive all proposals for amending the Bylaws  
422 and Standing Rules of Arizona State Organization and shall make  
423 recommendations to the state convention for adoption.  
424 c. The Rules Committee shall submit amendments to the Arizona State  
425 Organization Bylaws and Standing Rules to the International Constitution  
426 Committee in a timely manner.  
427 d. When requested, chapter rules shall be submitted to the chairman of the  
428 State Rules Committee for review by the committee.

429 **8. State Archives (appointed)**

- 430 a. The committee shall consist of five (5) members, one representing each of  
431 the state areas.  
432

- 433 b. The committee shall collect and maintain any pertinent data, activities, or  
434 materials for the state archival library.  
435

436 **Section C. Society Mission and Purposes**

437 **1. Arts (appointed)**

- 438 a. The committee shall include the appointed music representative.  
439 b. The committee may suggest appropriate arts activities for members of  
440 Arizona State Organization, including a Creative Arts Retreat.  
441 c. The committee may assist with state ceremonies and functions.

442 **2. Achievement Award (appointed)**

- 443 a. The committee shall include three (3) members, one of whom is appointed  
444 each biennium for a term of six (6) years. Only one member shall be a past  
445 state president, and the senior member of the committee shall be the chair.  
446 b. The purpose of the Arizona State Organization Achievement Award is to  
447 recognize and honor members in the state who through continuing and  
448 outstanding service to Arizona State Organization have promoted the  
449 Purposes and policies of the Delta Kappa Gamma Society International.

450 **3. Educational Excellence (appointed)**

- 451 a. The committee shall be composed of nine (9) members. The first vice-  
452 president shall serve as chairman with eight members.  
453 b. The committee shall be organized to function as a committee of the  
454 whole or, at the direction of the chairman, in groups to accomplish its  
455 responsibilities for personal and professional growth.  
456 c. The committee shall promote programs and projects for excellence in  
457 education.  
458 d. The committee shall disseminate suggestions of topics from International  
459 for study, action, and implementation at the chapter level.  
460 e. The committee shall encourage a focus on the arts at International, regional,  
461 state and chapter levels.

462 **4. Latin American (appointed)**

- 463 a. The committee shall promote interest in, support for, and financial  
464 assistance to a member(s) in Costa Rica and any other Latin American  
465 country who attend(s) regional and international conventions. The  
466 committee will determine financial support after consultation with the  
467 state president and state treasurer. (SR Section F. Standing Committees, 2.  
468 Society Mission and Purposes, b)

469 **5. Legislative (appointed)**

- 470 a. The committee shall promote and support legislation relating to the  
471 improvement of education and the status of educators.  
472 b. The committee shall provide current information on educational issues  
473 to members. (*International Standing Rules 8.100*)  
474 c. The committee shall request nominations for and select the Friend of  
475 Education Award recipient.  
476 d. The committee shall serve as a liaison with the U.S. Forum.

477 **6. Life Experience Seminar (appointed)**

- 478 The committee shall be responsible for providing opportunities of varied and  
479 Unique experiences for all members through self-supporting activities.  
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- 7. Scholarship (appointed)**
  - a. The committee shall consist of five (5) members.
  - b. The committee shall develop criteria for and award state scholarships as determined by the State Executive Board (SR Section F. Standing Committees, 2. Society Mission and Purposes, c.)
  - c. The committee shall promote interest in and support for international scholarships.
- 8. World Fellowship (appointed)**
  - a. The committee shall suggest appropriate programs to chapters.
  - b. The committee shall encourage financial support for the International World Fellowship program.

## **Article IX: Meetings**

### **Section A. State Convention**

1. Business of Arizona State Organization shall be conducted at an annual convention held at a date and site approved by the State Executive Board, for the purpose of receiving reports and adopting policy, amending State Bylaws and Standing Rules, electing officers and conducting other business which may properly come before the General Assembly.
2. Each member who is registered may vote. A roll call vote as specified in the (*CONSTITUTION*, Article IX. B.2.C.1) may be ordered.
3. A quorum shall be a majority of those members who have registered at the convention.
4. A State Executive Board Meeting shall be held at the annual state convention. There will be no voting by proxy.

### **Section B. Other State Meetings**

Additional State Executive Board meetings may be held annually for the purpose of transacting state business, disseminating Society information, and providing personal and professional growth opportunities for members. All meetings shall be approved by the State Executive Board.

### **Section C. Chapter Meetings**

#### **Regular Meetings**

1. Regular meetings of chapters shall be held at least four (4) times per year.
2. All members being notified, chapter meetings may be face-to-face, through electronic communications, or through a combination of the two, as long as members present may simultaneously hear one another and participate during the meeting.
3. A quorum for chapter business shall be determined by the chapter.
4. All members being notified, matters requiring immediate chapter action may be voted upon by mail (postal or electronic) that provides valid documentation of each responding chapter member’s vote. A majority vote of chapter members shall be required for action.

- 529 5. Ratification of all voting by mail (postal or electronic) must be made at the next  
530 face-to-face meeting of the chapter.  
531 6 There shall be no proxy voting.  
532

533  
534 **Article X: PUBLICATIONS**  
535

536 **Section A. Publications**

- 537 1. A state newsletter, *The Arizona Sahuaro*, shall be published three (3) times a year in  
538 print and/or electronic form.  
539 2. The newsletter shall be sent to all state members, the International Executive  
540 Board, and the editors of the state organizations.  
541 3. The publication of special monographs and brochures shall be approved by the  
542 president.  
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544  
545 **Article XI: PARLIAMENTARY AUTHORITY**  
546

547 **Section A.** *Robert's Rules of Order Newly Revised*, current edition, shall govern the proceedings  
548 of Arizona State Organization and its chapters in all cases not provided for in the  
549 *CONSTITUTION, International Standing Rules*, other adopted Society Rules, or  
550 Arizona State Organization Bylaws and Standing Rules.  
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552  
553 **Article XII: AMENDMENTS**  
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555 **Section A. Amendments to the State Bylaws**

- 556 1. These bylaws may be amended by the General Assembly at any state convention  
557 by a two-thirds (2/3) vote, provided notice of the proposed amendments shall  
558 have been published in *The Arizona Sahuaro* issue preceding that state  
559 convention.  
560 2. Proposed amendments to the State Bylaws may be submitted to the Rules  
561 Committee chairman by any member, committee, board, or chapter.  
562 3. All proposals for amendments will be studied by the Rules Committee and  
563 presented to the convention with recommendations from the Rules Committee.  
564 4. The adopted amendments take effect immediately upon adoption unless a  
565 proviso states otherwise.  
566 5. Amendments from International Conventions that apply to the state organizations:  
567 a. These bylaws and standing rules shall be amended automatically by the Rules  
568 Committee to comply with the DKG Constitution and International Standing Rules.  
569 b. Notice of the automatic amendments shall be published in the Spring (or earlier)  
570 issue of *The Arizona Sahuaro*.

571 **Section B. Amendments to the State Standing Rules**

- 572 1. State Standing Rules may be amended or rescinded at any state convention by a  
573 Majority vote, provided thirty (30) day previous notice has been given, or by a  
574 Two-thirds (2/3) vote without previous notice.  
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2. The adopted amendments take effect immediately upon adoption unless a proviso states otherwise.

### **Article XIII: DISSOLUTION**

#### **Section A. Arizona State Organization**

1. In the event of a dissolution of Arizona State Organization, the net assets will be distributed as follows:
  - a. All liabilities and obligations shall be paid and satisfied or adequate provision shall be made thereof in accordance with the Statutes of Incorporation for the State of Arizona as they are applicable to Arizona State Organization.
  - b. The Executive Board shall determine specific procedures for liquidating remaining assets and shall supervise disbursement of funds.

#### **Section B. Chapters**

1. The State President shall be contacted one year prior to approval of a chapter's intent to dissolve or merge.
2. Upon being contacted, the state president shall appoint a "support team" to consist of the following members: the state president, a representative from the Membership and Expansion Committee and the Leadership Committee, a past state president and any other state officer the state president would like to appoint.
3. The state support team shall set a meeting with the chapter officers prior to meeting with the chapter membership.
4. The state support team shall continue to advise, meet with and support the chapter for a period of no less than one year.
5. After a full year of working with the state support team the chapter shall decide to continue, merge or dissolve. At this time a letter of intent to merge or dissolve shall be written to the state president and submitted for approval by the State Executive Board.
6. If a merger is chosen, remaining chapter funds will automatically go to the chapter with which it is merging.
7. If dissolution is chosen, any remaining funds in the checking and savings accounts shall be sent to the state treasurer and deposited in the State Available Fund.
8. Dissolution procedures shall be in accordance with the *CONSTITUTION*, Article XIX.